



# PENNSYLVANIA INTERSCHOLASTIC ATHLETIC ASSOCIATION, INC.

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## MEMORANDUM

To: All Interested Hosts of the PIAA Football Championships

From: Dr. Robert A. Lombardi, Executive Director

Subject: **REQUEST FOR PROPOSAL (RFP) TO HOST 2026, 2027, 2028  
AND/OR 2029 PIAA FOOTBALL CHAMPIONSHIPS**

Date: December 8, 2025

The PIAA Football Championships provide the opportunity for qualifying teams from PIAA member senior high schools to compete for statewide football championships in six enrollment classifications over a 3-day period, at one facility. The championships site will host two games per day, for three consecutive days.

The 2026, 2027, 2028, and/or 2029 PIAA Football Championships are scheduled for the following dates:

- ❑ Thursday, December 10, 2026 @ 1:00 p.m. & 7:00 p.m.;  
Friday, December 11, 2026 @ 1:00 p.m. & 7:00 p.m.; and  
Saturday, December 12, 2026 @ 12:00 p.m. & 6:00 p.m.
- ❑ Thursday, December 9, 2027 @ 1:00 p.m. & 7:00 p.m.;  
Friday, December 10, 2027 @ 1:00 p.m. & 7:00 p.m.; and  
Saturday, December 11, 2027 @ 12:00 p.m. & 6:00 p.m.
- ❑ Thursday, December 7, 2028 @ 1:00 p.m. & 7:00 p.m.;  
Friday, December 8, 2028 @ @ 1:00 p.m. & 7:00 p.m.; and  
Saturday, December 9, 2028 @ 12:00 p.m. & 6:00 p.m.
- ❑ Thursday, December 6, 2029 @ 1:00 p.m. & 7:00 p.m.;  
Friday, December 7, 2029 @ 1:00 p.m. & 7:00 p.m.; and  
Saturday, December 8, 2029 @ 12:00 p.m. & 6:00 p.m.

If you, or your designee, are interested in hosting the 2026, 2027, 2028, and/or 2029 PIAA Football Championships, please complete the enclosed RFP, attach additional sheet(s) as necessary to detail any of the requested information, place the RFP and all necessary attachments in a sealed envelope or container, and clearly address that envelope or container to:

**PIAA FOOTBALL CHAMPIONSHIPS RFP**  
550 Gettysburg Road  
P.O. Box 2008  
Mechanicsburg, PA 17055-0708

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The deadline for the **PIAA FOOTBALL CHAMPIONSHIPS RFP** to be received in the PIAA Office is 4:00 p.m., Wednesday, January 7, 2026. **NO EXCEPTIONS!**

Following the timely receipt of all responses to the RFP, the PIAA Executive Director shall open those responses before at least three (3) members of the Executive Staff at 8:30 a.m. on Thursday, January 8, 2026, in the Conference Room of the PIAA Office, Mechanicsburg, PA.

Following a comparative analysis of all received and opened responses to the RFP by the PIAA Administrative Staff; the Executive Director shall present his recommendation(s) to the PIAA Board of Directors for its consideration and approval at its meeting of Wednesday, January 14, 2026, in the Board Room of the PIAA Office, Mechanicsburg, PA. All respondents to the RFP shall be notified of the Board of Directors' decision by e-mail on that date.

RAL/jbr

cc: PIAA Executive Staff

Request for Proposal (RFP) to Host 2026, 2027, 2028,  
and/or 2029 PIAA Football Championships

**NOTE: If sufficient space is not provided, please attach additional sheet(s) as necessary, identifying which items are answered or continued on such sheet(s).**

Owner of Facility\_\_\_\_\_

Name of Facility\_\_\_\_\_

Mailing Address of Facility\_\_\_\_\_

\_\_\_\_\_  
Name and Title of Contact Person\_\_\_\_\_

Mailing Address of Contact Person\_\_\_\_\_

\_\_\_\_\_  
Business Telephone Number of Contact Person:(\_\_\_\_\_)\_\_\_\_\_

Business Fax Number of Contact Person:(\_\_\_\_\_)\_\_\_\_\_

Business E-Mail Address of Contact Person:\_\_\_\_\_

Please list dates on which the facility is available to host the PIAA Football Championships:

\_\_\_\_\_  
In the unlikely event that PIAA must postpone the PIAA Football Championships, please list  
**alternate** dates on which the facility would be available to host those Championships:

\_\_\_\_\_  
Accessibility to facility by major highways:\_\_\_\_\_

\_\_\_\_\_  
Accessibility to facility relative to:

Northeast Region\_\_\_\_\_

Southeast Region\_\_\_\_\_

North Central Region\_\_\_\_\_

Central Region \_\_\_\_\_

South Central Region\_\_\_\_\_

Northwest Region\_\_\_\_\_

Southwest Region\_\_\_\_\_

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Quality of parking lot lighting relative to security: \_\_\_\_\_

Number of on-site parking spaces for automobiles: \_\_\_\_\_ buses: \_\_\_\_\_

Parking fee(s), if any, charged for automobiles: \_\_\_\_\_ buses: \_\_\_\_\_

Describe accessibility to and parking, relative to ADA regulations: \_\_\_\_\_

\_\_\_\_\_  
Quality and type of competition surface and drainage system: \_\_\_\_\_

\_\_\_\_\_  
Height of crown in the center of the field: \_\_\_\_\_ inches. Football only facility? YES / NO

Describe football goals, (i.e. high school football only or high school football/soccer combination,  
NCAA and/or NFL goals only): \_\_\_\_\_

\_\_\_\_\_  
If a multi-purpose facility, what color line markings will be used for championship play in  
comparison to other field markings: \_\_\_\_\_

\_\_\_\_\_  
Number of required on-site electricians: \_\_\_\_\_ competition surface maintenance staff:  
\_\_\_\_\_ stadium maintenance staff: \_\_\_\_\_

Spectator seating on home (press box) side of stadium \_\_\_\_\_

Spectator seating on visitors' side of stadium \_\_\_\_\_

TOTAL SPECTATOR SEATING \_\_\_\_\_

Describe accessibility to and seating, relative to ADA regulations: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
Number, size and location of scoreboards/videoboards: \_\_\_\_\_

Number, size and location of 25-second clocks: \_\_\_\_\_

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Quality of public address system and number of amplifiers/speakers: \_\_\_\_\_

\_\_\_\_\_  
Quality and number of concession stands \_\_\_\_\_

\_\_\_\_\_  
Quality and number of restrooms and its compliance with ADA regulations: \_\_\_\_\_

\_\_\_\_\_  
Describe locker rooms relative to accessibility to competition surface, athletic training facilities,  
space limitations and number of showerheads: \_\_\_\_\_

\_\_\_\_\_  
Quality and type of administrative area, meeting room and officials' area: \_\_\_\_\_

\_\_\_\_\_  
Describe area to provide food/beverage to media, teams, and administration: \_\_\_\_\_

**Media Accommodations:**

Describe food and lodging accommodations and provisions to accommodate PIAA appointed  
statisticians/stewards: \_\_\_\_\_

\_\_\_\_\_  
Describe available seating and/or space for purpose of live cablecasting/telecasting:

\_\_\_\_\_  
Quality of stadium lighting relative to live cablecasting/telecasting:

\_\_\_\_\_  
Describe available seating and/or space for radio broadcasting (please include number of  
telephone jacks):

\_\_\_\_\_  
Describe available seating and/or space for print media (please include number of telephone  
jacks):

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Availability and location of post-game interview area(s) and its seating capacity:

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Briefly describe or provide a copy of a plan for ice and/or snow removal from competition surface and from spectator seating areas: \_\_\_\_\_

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Describe on-site severe weather warning system and attach copy of Emergency Action Plan (EAP): \_\_\_\_\_

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Identify regional Convention and Visitors' Bureau ("CVB"): \_\_\_\_\_

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As provided by the identified CVB, the number of estimated available hotel and motel rooms in area, as of requested championships dates: \_\_\_\_\_

In conjunction with the regional CVB, how many complimentary room nights at a PIAA-preferred lodging property, and over the course of the 3-day PIAA Football Championships, will be available to the PIAA Board of Directors, Administrative Staff, Championships Contest Officials and/or Staff? \_\_\_\_\_

Are you willing to permit PIAA-approved online advance admission sales facilitator to provide for the opportunity for such sales and honor same, with no royalty or fees to the host or host facility, during the 3-day PIAA Football Championships? YES / NO

Are you willing to permit PIAA and/or its official merchandiser to vend its Championships souvenir merchandise and programs, with no royalty or fees to the host or host facility, during the 3-day PIAA Football Championships? YES / NO

Are you willing to permit PIAA-approved corporate sponsors to set-up booths and vend non-competing souvenir merchandise and/or products, distribute promotional materials, and demonstrate or display products or services, during the 3-day PIAA Football Championships? YES / NO

If yes, at what percentage of their non-competing merchandise and product sales? \_\_\_\_\_

Are you willing to permit PIAA to receive a percentage of the 3-day PIAA Football Championships food and beverage concessions? YES / NO

If yes, what percentage? \_\_\_\_\_

If you have luxury boxes/suites, are you willing to include the sale of tickets to same with the final settlement of the 3-day PIAA Football Championships? YES / NO

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**PENNSYLVANIA PUBLIC SCHOOL CODE SECTION 511.1**

**Admission Fees for School-Sponsored Activities**

For school entities, including a nonpublic school and the Pennsylvania Interscholastic Athletic Association (PIAA), that collect fees for admission to a school-sponsored activity, cash must be accepted as a payment option. Payment options in addition to cash may also be accepted. A school entity may refuse to accept payment for admission if the bill denomination significantly exceeds the amount of the fee for the event. For events sanctioned by PIAA, if the payment is made in cash, the fee must be the exact amount. A surcharge may not be charged if cash is the method of payment. Requires a school entity to make available a support person to assist individuals who experience difficulty using electronic payment systems.

If your facility is cashless, will you allow PIAA representatives or your site representatives to accept cash on site the day of the championships?

YES / NO

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Delineate charges for the two-day PIAA Football Championships:

(Unless otherwise denoted, all listed charges apply to each year of the RFP.)

Facility Rental \_\_\_\_\_ x 3 days = \$ \_\_\_\_\_

(If applicable, indicate hourly rate \$ \_\_\_\_\_.)

Facility Preparation and Clean-up \_\_\_\_\_ x 3 days = \$ \_\_\_\_\_

Message Board, Scoreboard, and/or

Control Room Rental \_\_\_\_\_ x 3 days = \$ \_\_\_\_\_

(If applicable, indicate hourly rate \$ \_\_\_\_\_.)

Clock Operator \_\_\_\_\_ x 6 games = \$ \_\_\_\_\_

Scoreboard Operator \_\_\_\_\_ x 6 games = \$ \_\_\_\_\_

Emergency Med. Service and Ambulance \_\_\_\_\_ x 6 games = \$ \_\_\_\_\_

Ticket Scanner(s) \_\_\_\_\_ @ \_\_\_\_\_ x 6 games = \$ \_\_\_\_\_

Ticket Taker(s) \_\_\_\_\_ @ \_\_\_\_\_ x 6 games = \$ \_\_\_\_\_

Usher(s) \_\_\_\_\_ @ \_\_\_\_\_ x 6 games = \$ \_\_\_\_\_

Parking lot attendant(s) \_\_\_\_\_ @ \_\_\_\_\_ x 6 games = \$ \_\_\_\_\_

Security \_\_\_\_\_ @ \_\_\_\_\_ x 6 games = \$ \_\_\_\_\_

Law enforcement officer(s) required to provide

adequate security \_\_\_\_\_ @ \_\_\_\_\_ x 6 games = \$ \_\_\_\_\_

Catering and other food charges \$ \_\_\_\_\_

(TBD- catering charges may be discussed outside the RFP)

Includes to allow PIAA to secure outside food services

Other- If cash sales are needed \_\_\_\_\_ \$ \_\_\_\_\_

TOTAL CHARGES = \$ \_\_\_\_\_

Briefly describe financial incentives, if any, that are part of this RFP: \_\_\_\_\_

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*By my signature below, I acknowledge that the information contained in this document, including any financial incentives offered, cannot be treated as confidential by the Pennsylvania Interscholastic Athletic Association, Inc. (PIAA), and may be subject to disclosure to third parties. If a contract results from this RFP and is \$5000 or more it may be subject to Right To Know Law and published upon PA Treasury website.*

RFP Submitted By: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_



**REQUEST FOR PROPOSAL (RFP) TO HOST 2026, 2027,  
2028, AND/OR 2029 PIAA FOOTBALL CHAMPIONSHIPS  
E-MAILED ON TO THE FOLLOWING:**

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