



## PIAA ENROLLMENT SUBMISSION

### DATES

<b>OCTOBER 1, 2025:</b>	Enrollment Portal Opens
<b>OCTOBER 15, 2025:</b>	Enrollment Portal Closes
<b>NOVEMBER 7, 2025:</b>	New Classification Parameters Released by PIAA
<b>DECEMBER 1, 2025:</b>	Deadline for voluntary upgrades

### PROCESS

Each member school principal, or principal's designee, shall update their school information and submit enrollment numbers **online**, using the member school's Access Code, in accordance with the following instructions:

1. Log onto the PIAA Web site at [www.piaa.org](http://www.piaa.org);
2. Select "Log In" (upper right corner);
3. Select "Officials, School, Media" from the drop down menu;
4. Enter your school's access code, as set forth in letter sent by PIAA;
5. Select "Update School Information/Submit Enrollment Numbers"; and
6. Follow steps 1-5. (NOTE: Make sure to check the confirmation box at bottom of each screen in order to continue.) Please be sure to print the confirmation page for your school's records.

### REMINDERS

#### **Alternative, Magnet, Technology (Vo-tech) and Home-School Students**

Public schools count the students that reside in their school district and attend an Alternative, Magnet, Technology (Vo-tech) school or are home-schooled. Public schools DO NOT count students that attend a full-time Alternative, Magnet or Technology school that is a member of PIAA and offers one or more interscholastic athletic programs. Those students will be counted by the respective member school.

#### **Cyber Charter and Charter students**

Public schools only count the students that reside in their school district and attend a Cyber Charter or Charter school that does not offer one or more interscholastic athletic programs. Public schools DO NOT count students that attend a Charter school that is a member of PIAA and offers one or more interscholastic athletic programs.

#### **Voluntary Upgrades:**

Requests for voluntary upgrades should be sent by the Principal or Athletic Director to the attention of Mark E. Byers, PIAA Chief Operating Officer, at [mbyers@piaa.org](mailto:mbyers@piaa.org).