

2020-21 Officials Bulletin SPRING



PIAA Officials' Staff:

Patrick B. Gebhart, Assistant Executive Director
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**JANUARY
2021**

Online/Virtual Rules and Chapter Meetings

In an effort to comply with Governor Wolf's directives, PIAA has now granted permission to all chapters to hold online/virtual chapter and rules meetings for those able to conduct meetings in that manner. Chapters unable to hold virtual meetings must still hold in person meetings but those must be held in compliance with the Governor's directives. Attendance is still mandatory at rules meetings and chapter meetings. **Officials need to attend 4 chapter meetings and 1 rules interpretation meeting. This is for the 2020-21 school year only for officials.**

Mandatory Rules Meetings: This is available at no charge February 12 - March 12, 2021. Starting March 13, 2021, it will cost \$50 and will be available until March 26, 2021. There will be three ways officials can get credit for attending the mandatory rules meeting:

1. Attend the in-person rules meeting being held by your local chapter, or
2. Attend the online/virtual rules meeting being held by your local chapter, or
3. Log into your official's profile and view the recording of the mandatory rules meeting. It can be found by clicking the link ***Online Rules Interpretation Meeting***.

Chapter Meetings: Chapters must schedule at least 6 chapter meetings in person or in the online/virtual format (an official must attend a meeting in April). Officials must attend 4 chapter meetings, in addition to a rules interpretation meeting, in order to remain active. Not able to attend your chapter's meeting? Find a meeting anywhere in the Commonwealth! [Click here](#) to find a meeting. You can also take a rules exam to gain one chapter meeting credit. Log in to your profile on the PIAA website from February 26 - March 26, 2021. When in your profile, click "Find Chapter/Rules Meetings & Attendance Recorded".

**INSTRUCTIONS ON HOW TO ACCESS THE
OFFICIAL PROFILE ON THE PIAA WEBSITE
ARE ON THE NEXT SEVERAL PAGES.**



USING THE PIAA WEBSITE

LOGGING IN

- Go to www.piaa.org and click LOGIN in the upper right corner.

The screenshot shows the PIAA website homepage. At the top, there is a navigation bar with links for 'Visit the Store' and 'Purchase Championship Tickets'. Below this, a red arrow points to the 'Login' button in the upper right corner. The main content area features a newsletter section, a Twitter feed for @PIAASports, and a calendar of events. The footer includes links for 'Common Resources', 'NFHS Network', and 'Become an Official - Apply Online'.

- On the next page, click OFFICIALS, SCHOOLS, & MEDIA in the dropdown box. Then, enter your access code. The officials' access code is the first four (4) letters of your last name (IN CAPS) and the last four (4) numbers of your tax identification number (social security number) - no spaces (ex. HART1234).

The screenshot shows the 'ACCOUNT SIGN IN' page on the PIAA website. A red arrow points to the 'Dropdown Menu' where users can select their account type (Officials, Schools & Media). Another red arrow points to the 'Access Code' input field, which is labeled 'ACCESS CODE'. The page also includes a 'Sign In' button and a checkbox for 'Remember me on this computer'.

ACCESSING THE ONLINE RULES INTERPRETATION MEETING

- Officials need to log in to the PIAA website and look for ONLINE RULES INTERPRETATION MEETING. This will be under ACCOUNT TOOLS in a gold box. Picture on next page.

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ACCOUNT CENTER

The PIAA account center allows you to update your personal and organizational information to help the PIAA serve the athletic community in Pennsylvania. Click on a link below to perform tasks that pertain to your role in the athletic community.

ACCOUNT TOOLS

Use the tools below to manage your profile and other information you can change.

***** Online Rules Interpretation Meeting *****
Obtain an online rules interpretation meeting certificate. This is also referred to as "Makeup Rules Interpretation Meeting".

Background Clearances
Submit your required background clearances.

Find Chapter/Rules Meetings & Attendance Recorded
Find regular chapter meetings and mandatory rules meetings. You may also view your recorded attendance here as well.

Manage Meetings
Manage meetings run by your chapter like rules and mandatory meetings. Print rosters and sign-in sheets and record attendance.

My Sport Registration Exams
Use test credits to take official registration exams

Online Convention Registration
Online Registration for the 2019 Officials Convention begins Monday, April 1st.

Print Official's ID Card
Download/Print your Official's Identification Card.

Register for a Sport
Register and pay for online official exam

Submit Disqualification Form
Submit a disqualification form from a recent athletic event.

Update Profile Information
Update your personal information such as your name, e-mail address, contact information and password.

View Officials Directory
Lookup officials in your area by sport or name to officiate your athletic events.

View or Pay Official Registration Fees
View how much is owed for the fees for the next season or pay your Registration Fees online.

ACCESSING THE ATTENDANCE EXAM

- Officials need to log in to the PIAA website and look for FIND CHAPTER/RULES MEETINGS & ATTENDANCE RECORDED. From this page, officials can:
 - Confirm their attendance at a Mandatory Rules Meeting
 - View the number of meetings attended by registered sport
 - Take the Online Attendance Exam (80% must be obtained to gain chapter meeting credit)
 - Search for Rules and/or Chapter Meetings

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ACCOUNT CENTER

CHAPTER MEETINGS

Attendance Recorded:

Sport	Rules Meeting	Chapter Meetings	Online Exam
Football	Attended	12 (view)	not available

If you feel there is a discrepancy with your attendance record, please contact your chapter secretary.

Search

Sport: Choose a sport to search for meetings

20/21 PIAA District 3

☐ Rules Meetings Only

CHAPTER MEETINGS - WILL SHOW # OF CHAPTER MEETINGS ATTENDED. CLICK VIEW TO SEE DATES AND LOCATIONS.

ONLINE EXAM - THIS IS WHERE YOU WILL CLICK TO TAKE THE ONLINE ATTENDANCE EXAM FOR CHAPTER MEETING CREDIT.

RULES MEETING - WILL SAY ATTENDED OR NOT ATTENDED

YOUR SPORT

ME MedExpress

WE'RE HERE FOR ALL YOUR X-RAYS, SPLINTS, AND STITCHES

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Officials' Fees

The PIAA Board of Directors decided to forgo the scheduled five year registration fee increase of \$5 for every official during the next invoice period. The registration fee notices will remain the same for the 2021-22 school year, with the exception of the \$20 credit for spring sports officials.

Invoices were sent to the email address PIAA has on file in October 2020. Please make sure your email address is updated on the PIAA website. Fees should be paid online. To pay online, go to www.piaa.org and sign in with your access code. In the Account Center, click on View or Pay Officials Registration Fees.

Yearly PIAA registration fees:

- Up to January 15 - reduced fee of \$5 per sport (\$45 per sport)
- January 16 through February 28 - base fee of \$50 per sport
- March 1 through March 31 - add \$25 late fee
- Starting April 1 - add \$75 reinstatement fee

Chapter Meeting Insurance

Some meeting venues require a Certificate of Insurance. PIAA provides this coverage for chapter meetings. The request form can be found here: <http://www.piaa.org/assets/web/documents/Certificate%20of%20Insurance%20Request.pdf>. For more information, contact Laura Lex at llellex@piaa.org.

ID CARDS

ID Cards are available online. Officials can log in to their account on the PIAA website to obtain their ID Card for the 2020-21 school year. ID Cards are no longer sent via US Mail. You will need to print a copy of your ID Card to have with you while officiating contests. You also have the option to show your ID Card to schools right from your mobile device. The new, online version of the ID Card will still list the dates your clearances expire. As you update your clearances, a new ID Card can be obtained by logging in to your account on the PIAA website and following the same steps as above.

RETURN TO PLAY GUIDELINES

The PIAA office staff have been busy assisting the Governor's Office, Department of Health, and Department of Education in getting return to play considerations for spring sports formulated. They will be shared upon completion.

PIAA requests that all spring sports officials review the Return to Competition: Individual Sport Considerations prior to officiating this winter. One of the most important considerations listed is the pre-contest communication with the host school. This is critical to officiating a contest.



PIAA Contact Information

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Online Registration and Testing

Applicants are now able to submit their application online and pay with a credit card, or print out and mail in the form with payment.

- Application fee is \$30 per sport.
- Application fee provides you with two testing credits per sport. If you do not obtain a passing grade on your first attempt, you will have a second credit to take the exam again.
- After registering, you will receive a rule book and practice exam in the US Mail.

Testing for each sport is now completed online.

- 120 minutes allowed time to complete exam
- Must be done in one sitting—if you exit out of the exam it will be marked complete and you will use one credit.

For additional information on applying and testing online, please go to the PIAA website, click the patch on the bottom right of the main page or call the PIAA Office at 717-697-0374.

PIAA Sportsmanship Message

****This message shall be read to the head coach and captains prior to each contest officiated by a registered PIAA official. This message shall be enforced by contest officials and its enforcement shall include a strict and swift enforcement when unsportsmanlike actions involve demeaning remarks or actions that may be related to the racial or ethnic background of any party.****

PIAA requires all registered sports' officials to enforce the sportsmanship rules for coaches and contestants. Actions meant to demean opposing contestants, teams, spectators, and officials are not in the highest ideals of interscholastic education and will not be tolerated. Let today's contest reflect mutual respect. Coaches please certify to the contest official(s) that your contestants are legally equipped and uniformed according to NFHS rules and PIAA adoptions. Good luck in today's contest.

The proper procedure is head coaches and captains MUST attend the pre-game reading of the sportsmanship message. Coaches must certify to the contest officials their team is legally equipped and in compliance with NFHS <insert your sport> Rules. The reading of this message will have the coaches verbally confirm aloud their teams' adherence to compliance with equipment and safety rules. This confirmation is not only the adherence to contest rules, but also assists in alleviating the legal liability concerns for the officials if the teams subsequently violate the proper equipment provisions of the contest rules.

PIAA BY-LAWS—DISQUALIFICATIONS: ARTICLE XIII, SECTION 8**Section 8. Disqualification From Next Contest(s).****A. General Rule. Preamble**

Sportsmanship is a core principle in interscholastic athletics. Actions which are unethical and/or intended to demean, embarrass, intimidate or injure opposing contestants, Teams, spectators and/or officials are considered unsportsmanlike and will not be tolerated since they are contrary to the purposes of PIAA and convey lessons incompatible with the reason why high school sports exist.

PIAA BY-LAWS—DISQUALIFICATIONS: ARTICLE XIII, SECTION 8 CONT.

1. Mandatory Disqualification. One Game Suspension Any Coach and/or contestant who, while Coaching or competing for a PIAA member school, is ejected from a Contest by a state high school association recognized and/or registered official in that sport for unsportsmanlike conduct or flagrant misconduct is disqualified from Coaching and/or participating for the remainder of the day and in all Contests on the next Contest day of the same level (varsity, junior varsity, or otherwise) of competition from which the Coach and/or contestant was previously disqualified. For a Coach, participation in the next Contest includes any contact by the Coach with members of the Team, including other Coaches, between the time that the Team arrives at the Contest site and the conclusion of the last Contest of the day. The Principal must direct the Coach not to attend all of the Contest(s).

2. Supplemental Disqualification. Two Game Suspension Any Coach and/or contestant who, is ejected from a Contest by a state high school association recognized and/or registered official and a component of the ejection is **confronting, contacting or addressing a Coach, contestant or official using foul or vulgar language, ethnic or racially insensitive comments or physical contact** will be disqualified from competition for the remainder of the day and for the next two (2) Contests including all Contests on the next two (2) Contest days of the same level (varsity, junior varsity, or otherwise) of competition from which the Coach and/or contestant was previously disqualified. For the purposes of this provision, **the jurisdiction of the official(s) to apply and enforce this rule begins upon the official's arrival at the Contest site and ends when the official (or the last of the team of officials) leaves the Contest site. The Contest site is defined as premises on which the competition surface is located and includes the entirety of the premises and parking areas.**

When the Supplemental Disqualification implicates a contestant, and in addition to the two (2) Contests disqualification, the contestant may not return to competition representing the contestant's school until the contestant completes the NFHS Sportsmanship program at NFHSLearn (online) and provides a certification of completion of this program to the student's Principal and the Principal submits the certification to the PIAA District Sport Chairman. A Coach disqualified under this provision may not return to competition representing the Coach's school until the Coach completes the NFHS Sportsmanship program and Teaching and Modeling Behavior program at NFHSLearn (online) and provides a certification of completion of these two programs to the Coach's Principal and the Principal submits the certification to the PIAA District Sport Chairman.

A disqualification under B. above supersedes a disqualification under A. above. A PIAA District Committee may, at its discretion, convene a hearing to address any and all disqualifications and may provide additional penalties as warranted by the circumstances. **Examples of supplemental disqualifications may be found on page 6 of this bulletin.**

Officially Sports Renewed as Officials PIAA Supplier

The Board of Directors approved "Officially Sports" to continue as the approved Officials' Equipment Center for PIAA for another three year period. Visit their website: <https://www.officiallysports.com>, call 1-800-934-4555, or email sales@officiallysports.com.



EXAMPLES OF DISQUALIFICATION PROVISION OF ARTICLE XIII, SECTION 8

The Supplemental Ejection is not designed for violations of "Rules of the Game" The one game sit out penalty still remains for those actions that do not fit the Supplemental Ejection policy. PIAA Board of Directors has given officials an additional tool to use, if warranted, to curb bad behavior. This could aid in the recruitment and retention of officials. Officials should not concern themselves with the penalty. School administration will handle that.

A few examples:

- **Situation:** After the basketball game has concluded and the officials are in the locker room, varsity head coach Jones begins to bang on the door and use profanity toward the officials.
 - **Ruling:** The coach's actions would merit a Supplemental Disqualification. The crew chief must file the Supplemental Disqualification report within 24 hours on Coach Jones who must sit out the next two varsity contests. The crew chief must also make contact with Coach Jones' athletic director immediately or immediately after leaving the contest site to inform them that the Supplemental Disqualification was issued on Coach Jones.
- **Situation:** During a junior varsity soccer game a player from team ABC commits a handball violation in the box.
 - **Ruling:** The referee properly issues a red card and escorts the player to the sideline. The referee also informs the coach of the reason for ejection. The referee must file the Disqualification Report within 24 hours and the player must sit out the next junior varsity contest.. This is a standard one game sit out disqualification penalty.
- **Situation:** In the third inning of a baseball game the head coach disagrees with a safe/out call and charges onto the field while yelling profanities at the umpire.
 - **Ruling:** The umpire must eject the head coach and inform them that they are being assessed a Supplemental Disqualification. The crew chief must file the Supplemental Disqualification report within 24 hours on Coach Smith who must sit out the next two junior varsity contests.
- **Situation:** During the boys varsity soccer match, Player A1 is taken down with a legal tackle by Player B1. Player A1 feels that a foul should have been called and jumps from the ground and yells at the nearest official saying, "Hey Ref, you suck."
 - **Ruling:** The official must immediately be issued a red card and eject Player A1. The official must then inform Player A1's head coach of the ejection and the fact that it is a Supplemental Disqualification due to the foul language directed at the official. The ejecting official must file the Supplemental Disqualification report within 24 hours on the player who must sit out the next two varsity contests.
- **Situation:** After the volleyball match has concluded and the officials are walking through the school lobby to get to their cars a parent confronts the officials and uses profanity toward them.
 - **Ruling:** The officials must not engage the parent in discussion and should continue to their vehicle, if possible. Upon reaching their vehicles the crew chief must immediately contact the host school's athletic director and inform them of what occurred. The officials do not retain jurisdiction under the Supplemental Disqualification in this instance. It does not apply to fans, only coaches and contestants. School athletic administrators must take action to prevent this type of occurrence in the future.
- **Situation:** After the varsity football game has ended and the officials are gathering at the 40 yard line to proceed to the locker room, the head coach rushes on to the field and confronts the crew about calls made that evening. The coach while using foul and abusive language contacts one of the officials.
 - **Ruling:** The crew chief must inform the head coach that he is being assessed a Supplemental Disqualification for his actions. The crew chief must file the Supplemental Disqualification report within 24 hours on the head coach who must sit out the next two varsity contests.

Final Point:

- **Question:** On the new 2 game DQ is it going to be the officials' decision if it's a 2 game DQ or the PIAA's after reviewing the report?
 - **Answer:** As with the previous 1 game DQ, it is always the decision of the official to eject but the actions of the player or coach will be the deciding factor whether the Supplemental DQ is used.
 - The official really has no decision to make. If the actions are what is listed in the Supplemental Disqualification then the penalty is 2 games, the decision will be made for them by the actions of the offender.
 - The official will not have the ability to choose between the two different disqualifications. The choice will be made for them.

*****Failure to notify the Head Coach immediately that the disqualification is supplemental in nature does not waive the penalty. It still must be submitted as a supplemental disqualification.*****

Officials' Meeting Requirements and Information

Along with staying current with fees, an official needs to attend the required amount of meetings to maintain registration.

- Rules Interpretation meeting - Each chapter will hold at least one rules interpretation meeting prior to the start of the sport season. Chapters may now hold a Chapter Meeting on the same date of the Rules meeting.
- Minimum of 4 chapter meetings (2020-21 school year only) - An official can get attendance credit for up to 3 chapter meetings prior to the first regular season contest date of that sport, but a total of at least 4 meetings must be attended. If you attend a meeting at a chapter other than your home chapter, make sure that you sign in as a guest so you can obtain the credit.
- Officials may also get Pre-Season Chapter Meeting credit by scoring 80% or higher on a Pre-Season exam. See the bottom of page 1, of this Bulletin, to see where to access the exam.

To view the list of meeting schedules, follows these steps:

- ⇒ Go to www.piaa.org and click on the Officials tab
- ⇒ Click on Rules Interpretation and Chapter Meetings
- ⇒ Scroll down and click on your sport
- ⇒ Select your district
- ⇒ Uncheck the "Rules Meetings Only" box
- ⇒ Click on Search

If you are unable to attend the Rules Interpretation meeting at any of the chapters, you can also view the meeting online for FREE from February 12 - March 12, 2021. From March 13 - March 26, 2021, you will incur a \$50 fee. After March 26, 2021, the Rules Interpretation meeting will no longer be available.

All registered officials have the option to check their chapter and rules meeting credits and to find meetings for their sport.

- ⇒ Go to www.piaa.org
- ⇒ Sign in with your access code (the first 4 letters of your last name in CAPS followed by the last 4 digits of your social security number)
- ⇒ In the Account Center under Account Tools, click on:
FIND CHAPTER/RULES MEETINGS & ATTENDANCE RECORDED
- ⇒ Click VIEW beside your chapter meeting number to see the date and location of each meeting attended.

For each of your registered sports, you will see your meeting attendance credits for the current school year.

******Officials attending meetings, which are not at their home chapter, must make personal contact with the chapter secretary to ensure their attendance is properly recorded.******



CHAPTER SECRETARY INFORMATION REMINDERS

Below are some guidelines to help chapter secretaries within their role.

- Chapters are required to schedule a minimum of 6 (2020-21 school year only) chapter meetings (PIAA Officials Manual, Article IX: p. 16).
- Chapter meetings need to be scheduled under the following guidelines:
 - ◊ Fall sport meetings need to be held between July 1st and November 30th
 - ◊ Winter sport meetings need to be held between October 1st and March 31st
 - ◊ Spring sport meetings need to be held between February 1st and June 30th
- Attendance is to be entered online within one week following the meeting.
- Officials can now get credit for up to 3 chapter meetings before the first play date. Officials scoring a minimum of 80% on the pre-season exam will be automatically credited with one chapter meeting credit.
- The mandatory Rules Interpretation and chapter meeting can be held on the same date (PIAA Officials Manual, Article IX: p. 16).
- Attendance for the mandatory Rules Interpretation meeting and chapter meetings is now completed electronically. Paper copies of attendance forms are no longer accepted at the PIAA office.
- The End of Year chapter summary report (listing next years officers) is now available online - you will no longer receive a paper copy. To access this document, go to the PIAA website and sign in. Click on Manage Meetings and scroll down to the bottom. Click on "Download End of Year Chapter Summary" print it out, complete & forward to PIAA.
- It is EXTREMELY IMPORTANT to make sure you give meeting credit to visitors. If you are unsure how to do this please call our office.
- Voting for Officials Representatives will only be conducted electronically. No paper ballots will be accepted (PIAA Officials Manual, Article XIII: p. 18). Please encourage your membership to update their email address, and all contact information on the PIAA website.

KEEP YOUR INFORMATION UPDATED

Keeping your information updated with PIAA is vital for communication. Be sure to login to the PIAA website to update your information today!

- ⇒ Go to www.piaa.org
- ⇒ Click the LOGIN button in the upper right corner
- ⇒ In the dropdown box, click OFFICIALS, SCHOOLS, AND MEDIA
- ⇒ Sign in with your access code (the first 4 letters of your last name in CAPS followed by the last 4 digits of your social security number, ex. HART1234)
- ⇒ In the Account Center under Account Tools, click on:
UPDATE PROFILE INFORMATION

