



PENNSYLVANIA INTERSCHOLASTIC ATHLETIC ASSOCIATION, INC.

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MEMORANDUM

TO: Secretaries of all PIAA Officials' Chapters in PIAA District 2, 4, 6, 8, 10 and 12

FROM: Patrick B. Gebhart, Assistant Executive Director

SUBJECT: ELECTION OF OFFICIALS' REPRESENTATIVE(S)

DATE: September 8, 2018

Each PIAA Officials' Chapter in the even-numbered PIAA Districts may submit a nomination(s) for the position(s) of Officials' Representative(s) to their respective PIAA District Committees by completing and submitting the attached form to Patrick B. Gebhart, Assistant Executive Director, as soon as possible, but no later than Thursday, November 10, 2018. It should be noted that a PIAA Officials' Chapter is not required to submit a nomination(s) for the position(s) of Officials' Representative(s) to its PIAA District Committee.

To complete the enclosed form properly, each individual(s) who has been nominated by a chapter for the position(s) of officials' representative MUST sign his/her name at the place indicated on the form. Also, the President and Secretary of the Chapter MUST sign his/her name at the place indicated on the form or the nomination WILL NOT BE ACCEPTED.

The incumbent officials' representative does not need a chapter's endorsement to be nominated for the position. The incumbent officials' representative may seek re-election by contacting their district chairman and requesting their name be submitted to the PIAA Office to appear on the ballot.

Following receipt of all nominations, ballots will be emailed December 1, 2018 to each PIAA registered official residing in the PIAA District requiring an election. Voting will remain open for the month of December 2018.

If there are any questions concerning the proper procedure for submitting nominations, please call the Officials Department.

Enclosure

PBG

cc: PIAA Districts II, IV, VI, VIII, X and XII Chairmen
Dr. Robert A. Lombardi, Executive Director



DUTIES AND RESPONSIBILITIES OF PIAA DISTRICT OFFICIALS' REPRESENTATIVE

1. Elected every two (2) years.
2. Voting member(s) of their respective District Committee.
3. Voting member of the PIAA Officials' Council; attend annual meeting at PIAA Headquarters (usually in June).
4. Your presence is requested at the PIAA Officials' Convention.
5. As needed, conduct in-person testing of prospective officials in coordination with PIAA office.
6. Attend District Committee meetings as well as local chapter meetings throughout your district.
7. Represent and/or assist any official with any matter involving the local chapter and/or the PIAA.
8. Represent and/or assist any chapter within your district involving PIAA matters.
9. Represent and/or assist the PIAA with any matter involving your district.
10. Recommend officials to the PIAA, through the District Chairman, for all championships.
11. Recommend district interpreters to the PIAA, through the District Chairman, in all sports.
12. Recommend officials, through the District Chairman, for all district tournaments.
13. Officials Representatives may be reimbursed by the District Committee for expenses incurred due to official duties, as authorized by their respective District Committee. (Example: travel, postage, telephone expenses).
14. Assist in providing evaluators at all inter-district contests occurring within their respective district.

FORM

NOMINATIONS FOR THE POSITIONS OF MEN'S AND WOMEN'S OFFICIALS' REPRESENTATIVES

Directions: If your PIAA Officials' Chapter desires to nominate a candidate(s) for the position(s) of Officials' Representative(s) to your PIAA District Committee, complete all items below and return this form, as soon as possible, but no later than **November 10, 2018** to:

Patrick B. Gebhart, Assistant Executive Director
Pennsylvania Interscholastic Athletic Association, Inc.
550 Gettysburg Road, P. O. Box 2008
Mechanicsburg, PA 17055-0708

Name of Chapter _____ PIAA District _____

All nominated officials must have a confirming signature of each Chapter's President and Secretary.

(Chapter President's Name **please print**) (Chapter Secretary's Name **please print**)

(Chapter President's Signature) (Chapter Secretary's Signature)

The following individual is nominated by our chapter for the position of MEN'S OFFICIALS' REPRESENTATIVE to the PIAA District _____ Committee:

Name, Home Address and Telephone Numbers of Nominee

Name (PLEASE PRINT)

Address

City, County, State & Zip Code

Telephone Number: _____ Email: _____

*I, _____, accept the nomination to be placed on the ballot for the position of Men's Officials' Representative to the PIAA District _____ Committee.

* Nominee must sign his/her name or the nomination **will not** be accepted.

The following individual is nominated by our chapter for the position of WOMEN'S OFFICIALS' REPRESENTATIVE to the PIAA District _____ Committee:

Name, Home Address and Telephone Numbers of Nominee

Name (PLEASE PRINT)

Address

City, County, State & Zip Code

Telephone Number: _____ Email: _____

*I, _____, accept the nomination to be placed on the ballot for the position of Women's Officials' Representative to the PIAA District _____ Committee.

* Nominee must sign his/her name or the nomination **will not** be accepted.